

EMS PERSONNEL

**EMERGENCY MEDICAL TECHNICIAN (EMT)
CERTIFICATION/RE-CERTIFICATION**

POLICY #2100

- I. **Authority:** Health and Safety Code, Sections 1797.170, 1795.175 and 1797.210 and California Code of Regulations, Title 22, Division 9, Chapter 2, Article 4, Section 100079-100083.

- II. **Purpose:** To establish the requirements for EMT certification/recertification in the County of Imperial.

- III. **Policy:**
 - A. To be eligible for certification as an EMT in Imperial County, the candidate must meet the following criteria:
 1. **Initial Certification:**
 - a. Must be 18 years of age or older.
 - b. Must hold a valid EMT Course Completion Record from an approved EMT course.
 - c. Must hold a current EMT National Registry Card.
 - d. Must possess a current CPR Card (Health Care Provider/Professional Rescuer or equivalent).
 - e. Must submit to a California Department of Justice (DOJ) live scan and Federal Bureau of Investigation (FBI) criminal background check (separate from any agency requirement).
 - f. Application for certification must be made within two (2) years of being issued an EMT Course Completion record.
 2. **Recertification:**
 - a. Hold a current EMT Certificate in the State of California.
 - b. Successfully complete an approved refresher course within the two (2) years prior to application for recertification, or
 - c. Complete 24 hours of approved continuing education (CE) within two (2) years prior to application for recertification.
 - d. Present a current CPR Card (Health Care Provider/Professional Rescuer or equivalent).

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- e. Submit to a California Department of Justice (DOJ) live scan and Federal Bureau of Investigation (FBI) criminal background check if not yet completed for County of Imperial EMS.
- f. Submit a complete an EMT skills competency verification form.

3. Lapse in Certification:

- a. For a lapse within six months, the individual shall comply with the original requirements for re-certification.
- b. For a lapse of six months or more, but less than twelve months, the individual shall comply with the original requirements for recertification and complete an additional twelve hours of continuing education for a total of 36 hours of training.
- c. For a lapse of twelve months or more, but less than 24 months, the individual shall comply with the original requirements for recertification and complete an additional twenty-four hours of continuing education, for a total 48 hours of training, and present a current National Registry Card.
- d. For a lapse of greater than twenty-four months the individual shall complete an entire EMT course and comply with the original requirements for initial certification.

B. Notification responsibilities:

- 1. The EMT shall be responsible for notifying County of Imperial EMS of her/his proper and current mailing and residential address and shall notify County of Imperial EMS in writing within thirty (30) calendar days of any and all changes of the mailing and residential address, giving both the old and the new address, and California Emergency Medical Services Authority (EMSA) EMT central registry number.

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- C. An application for certification or recertification shall be denied without prejudice and does not require an administrative hearing, when an applicant does not meet the requirements for certification or recertification, including but not limited to:
1. Failure to pass certification or recertification examination.
 2. Lack of sufficient continuing education or documentation of a completed refresher course.
 3. Failure to furnish additional information or documents requested by the certifying entity.
 4. Failure to pay any required state and local fees.
- D. The denial shall be in effect until all requirements for certification or recertification are met. If a certificate expires before recertification requirements are met, the certificate shall be deemed a lapsed certificate and subject to the provision pertaining to lapsed certificates.
- E. An individual who is a member of the reserves and is deployed for active duty with a branch of the Armed Forces of the United States, whose California EMT certificate expires during the time the individual is on active duty or less than six (6) months from the date the individual is deactivated/released from active duty, may be given an extension of the expiration date of the individual's EMT certificate for up to six (6) months from the date of the individual's EMT certificate upon compliance with the following provisions:
1. Provide documentation from the respective branch of the Armed Forces of the United States verifying the individual's dates of activation and deactivation/release from duty.
 2. If there is no lapse in certification, meet the requirements for recertification. If there is a lapse, meet the requirements of a lapsed certification.
 3. Provide documentation showing that the CE activities submitted for the certification renewal period were taken not earlier than thirty (30) calendar

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days prior to the effective date of the individual's EMT certificate that was valid when the individual was activated for duty and not later than six (6) months from the date of deactivation/release from duty.

4. For an individual whose active duty requires the use of EMT skills, credit may be given for documented training that meets the requirements of Chapter 11, EMS CE Regulations (Division 9, Title 22, California Code of Regulations) while the individual was on active duty. The documentation shall include verification from the individual's Commanding Officer attesting to the classes attended.

APPROVED:



Bruce E. Haynes, M.D.

EMS Medical Director