



# COUNTY OF IMPERIAL

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# PUBLIC HEALTH DEPARTMENT

EMERGENCY MEDICAL SERVICES AGENCY

ROBIN HODGKIN, M.P.A.  
*Director*

STEPHEN W. MUNDAY, M.D., M.P.H.  
*Health Officer*

BRUCE HAYNES, M.D.  
*EMS Medical Director*

CHRIS HERRING  
*EMS Manager*

## INITIAL MICN AUTHORIZATION

- Processing** – You must apply in person
- Prerequisite Criteria:** provide documentation that the candidate meets the following criteria:
  - California Registered Nurse License** – Original and copy (front and back) of Current CA RN License
  - CPR Card** - Original and copy (front and back) of current cardio-pulmonary resuscitation (CPR) card issued by the American Heart Association (AHA) – Healthcare Provider, American Red Cross – CPR/AED for Professional Rescuers and Health Care Providers, or Imperial County EMS Agency approved equivalent. Online programs are not acceptable
  - ACLS Card** – Original and copy (front and back) of current Advanced Cardiac Life Support card issued by the American Heart Association.
- MICN Course Completion** – Original and copy of Mobile Intensive Care Nurse Course Completion Certificate from a MICN Course approved by the Imperial County EMS Agency. (application must be made within two (2) years of being issued a course completion certificate).
- Field Record** – Documenting ALS emergency response vehicle observation experience consisting of direct observation of at least sixteen (16) hours, which must include at least four (4) ALS patient contacts in which the patient was assessed and treated in the field.
- Application** – Completed MICN Authorization Packet (signed and dated)
- Proof of employment** – Completed “Statement of Affiliation with Service Provider” form documenting employment within the Emergency Department of a designated Base Hospital; or as a principal instructor for the Paramedic Training Program at Imperial Valley College.
- Valid ID** – Original and copy of valid driver’s license, identification, federally issued passport, or other Imperial County EMS Agency approved form of identification.
- Payment of Fees** – Non-refundable MICN Authorization Fee - \$20.00; Cash, cashier’s checks (Make checks payable to Imperial County Public Health Department), money orders, credit and debit cards are accepted.
- Appointment Date** – Report to Window B. Should you arrive 15 minutes (or later) after your scheduled appointment time, your appointment will be cancelled and you will need to reschedule.
- Photo** – A photograph of the applicant will be taken during the accreditation appointment

Upon completion of above requirements, the EMS Agency has up to **14 days** to issue your MICN Authorization Card. The expiration date shall be the last day of the month four (4) years from the effective date of the initial certification, or the expiration date of the certificate or license used to establish eligibility under the California Code of Regulations.

REV. 5/12/14

### EMS CERTIFICATION DESK

935 Broadway, El Centro, CA 92243-2349 · (760) 482-4438 & 482-4439 · (760) 482-4517 Fax · [ems@co.imperial.ca.us](mailto:ems@co.imperial.ca.us)  
AN EQUAL OPPORTUNITY/ AFFIRMATIVE ACTION EMPLOYER