

## **COUNTY OF IMPERIAL**

**PUBLIC HEALTH DEPARTMENT** 

EMERGENCY MEDICAL SERVICES AGENCY

Janette Angulo, M.P.A. *Public Health Department Director*  Kathrine Staats, M.D. EMS Medical Director

## EMT RECERTIFICATION/RENEWAL CHECKLIST (6 to 12 month lapse)

- □ **APPLICATION** Complete EMT certification application form (Signed and Dated)
- EMT CEU 36 hours of continuing education from an approved CE provider
  <u>or</u>
  24 hour EMT Refresher Course PLUS 12 hours of CE's from approved provider
- SKILLS VERIFICATION FORM EMT Skills Verification form & Optional Scope Item #6 of the AEMT Skills Competency Form signed by an approved training program or EMS service provider
- **EXPIRED EMT CARD** Copy (front and back) of previously issued EMT Card
- BLS CARD Copy (front and back) of Healthcare Provider CPR card
- □ VALID ID Copy of valid driver's license, identification card, or federal issued passport
- □ **PAYMENT OF FEES** Non-refundable Certification Fee of \$47; Cash, money orders, credit & debit cards are accepted. Payment can be completed by phone at (442)265-1444. **DO NOT MAIL CASH**
- PROCESSING Applications for certification may be submitted via Email to <u>EMS@co.imperial.ca.us</u>.
  Application may also be brought or mailed to the Imperial County Public Health Department located at 935 Broadway Avenue in El Centro.
- **PROTOCOL TRAINING** If you have not completed the required protocol training, send an email to <u>EMS@co.imperial.ca.us</u> to make accommodations

## THE EMS AGENCY HAS UP TO <u>14 BUSINESS DAYS</u> FROM THE DATE A COMPLETED APPLICATION IS RECEIVED TO ISSUE YOUR EMT CARD

Be advised applications can be submitted 90 days prior to expiration without changing current expiration date cycle. This will help alleviate any delays in the renewal process.