

Authority: Health & Safety Code, Division 2.5; California Code of Regulations, Title 22

The designation of a hospital as a Base Hospital for purposes of the Emergency Medical Services System of the County of Imperial confers upon the facility the recognition that it has the commitment, personnel, and resources necessary to provide optimum medical care for the emergency patient. Contractor shall meet or exceed the criteria set forth herein and demonstrate a continuous ability and commitment to comply with policies, procedures, and protocols developed by the Emergency Medical Services Agency.

A Designated Base Hospital shall meet the requirements of Title 22, Division 9 of the California Code of Regulations. In addition:

I. Base Hospital Shall:

- A. Appoint a Base Hospital Medical Director and a Base Hospital Nurse Coordinator with adequate secretarial support. Time commitments for fulfilling these roles must be assured by the institution.
- B. Provide continuing education seminars for EMS pre-hospital personnel and MICN's in sufficient amount to meet recertification requirements.
- C. Agree to regard EMT-P, EMT-II, EMT-1 tapes as part of the patient's medical record and maintain them in accordance with regulations governing medical records.
- D. Agree to maintain and make available to Imperial County EMS all relevant pre-hospital records and evaluation of the advanced life support system.
- E. Conduct audits of ALS and BLS transports such that Physician/MICN/EMT-P/EMT-II/EMT-1 have the opportunity to assess their strengths and weakness regarding patient care and transports.
- F. Permit periodic announced and unannounced site surveys of its facilities by the EMS Agency, or its designated representatives, for the purpose of monitoring contract compliance, including but not limited to reviewing logs and medical records of patients who received BLS/ALS pre-hospital care.

II. Base Hospital Medical Director:

- A. A physician, licensed in the State of California, who regularly works in the Emergency Department.

- B. Have experience in emergency medical care.
  - C. Have experience in and knowledge of base hospital radio operations and Imperial county EMS policies and procedures.
  - D. Shall be responsible for:
    - 1. Medical control and on-line supervision of the EMT-P, EMT-II, EMT-1 Program within the base hospital's service area.
      - a. Review Emergency Medical Services personnel (Base Hospital Physicians, MICNs, EMT-Ps, EMT-IIs EMT-1's) compliance to policies, procedures, and protocols in the pre-hospital setting as well as their demonstration of skills retention in performing those activities.
      - b. Evaluate care given by personnel in the pre-hospital setting.
    - 2. Implementing and maintaining a Quality Assurance Program which includes audit process, issue identification and analysis, corrective action plan and implementation, evaluation and follow-up.
    - 3. Reporting deficiencies in patient care management to the EMS Agency in accordance with local policies and procedures approved by the EMS Medical Director.
    - 4. Maintaining regular communications and serving as liaison between the receiving hospitals and the base hospital in order to review treatment given to patients utilizing the Emergency Medical Services System in the Base Hospital's service area.
    - 5. Orientation of new Base Hospital Emergency Department Physicians with respect to pre-hospital emergency care and EMS policies and procedures.
- III. Base Hospital Emergency Department Physicians:
- A. Must be familiar with the approved treatment, triage and transfer policies, procedures, protocols, the standards of care established for the area, the level of training and scope of practice of pre-hospital personnel, and BLS

and ALS units' armamentarium; including communications equipment, rescue equipment, drugs, solutions and other supplies.

- B. Must be qualified by knowledge and experience to provide medical directions and management of pre-hospital personnel in compliance with policies, procedures, and protocols approved by the EMS Agency.
- C. Must have working knowledge of the operational aspects of the Base Hospital's communications equipment.

IV. Base Hospital Nurse Coordinator:

- A. Shall be currently certified MICN in Imperial County.
- B. Shall serve as the liaison between the subject Base Hospital and the EMT-P, EMT-II, EMT-1, fire departments, BLS provider agencies, and receiving hospitals operating within the service area. Such liaison functions shall also extend to EMT training agencies, and all components and subcomponents of the Imperial County Emergency Medical Services System.
- C. Shall have thorough understanding of Emergency Medical Services policies, procedures, protocols and pre-hospital care system.
- D. Shall provide sufficient continuing education opportunities for EMT-P, EMT II, EMT-1, and MICN's to assist in their fulfilling the Continuing Education requirements of the State and Local Emergency Medical Services Authority.
- E. Shall assist the Base Hospital Medical Director in the medical control and supervision of EMT-P's, EMT-II's, EMT-1's, and MICN's.

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**APPROVAL**



Bruce E. Haynes, M.D.  
EMS Medical Director