

EMS System Operations**Date: 01/01/2016****Policy Name****Policy #####****I. Purpose:**

- a. To establish procedures which allow for the approval of public safety first aid and CPR training programs in Imperial County, and to assist training programs in meeting the standards and requirements for Imperial County.

II. Authority:

- a. California Health and Safety Code – Division 2.5: Emergency Medical Services.
- b. California Code of Regulations, Title 22. Social Security, Division 9, Chapter 1.5, “First Aid and CPR Standards and Training Programs for Public Safety Personnel.”

III. Definitions:

- a. Firefighter – any regularly employed and paid officer, employee or member of a fire department, or fire protection, or firefighting agency operating within Imperial County, or any member of an emergency reserve unit of a volunteer fire department or fire protection district.
- b. Lifeguard – any regularly employed and paid officer, employee, or member of a public aquatic safety department or marine safety agency operating within Imperial County.
- c. Peace Officer – any city police officer, sheriff, deputy sheriff, peace officer member of the California Highway Patrol, marshal or deputy marshal, or police officer of a district authorized by statute to maintain a police department or other peace officer required by law to complete the training specified by this policy.
- d. Public Safety AED Service Provider – any agency or organization which is responsible for, and is approved to operate an automated external defibrillator.
- e. Public Safety First Aid – the recognition of, and immediate care for, injury or sudden illness, including medical emergencies, by public safety personnel prior to the availability of medical care by licensed or certified healthcare professionals.

IV. Policy:

- a. All public safety first aid training programs must meet the requirements of the California Code of Regulations, Title 22, Division 9, Chapter 1.5 pertaining to public safety first aid training program approval, and the ICEMS agency requirements listed in the attached training program application.
- b. All public safety first aid training programs must have approval of the ICEMS agency prior to the program being offered. To receive program approval, requesting training agencies

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- must apply for approval to ICEMS agency and shall submit all materials listed in the public safety first aid training program application form and checklist.
- c. Within 21 working days of receiving the application, ICEMS agency shall notify the applying organization of:
 1. Receipt
 2. If all required information is included
 3. What information, if any, is missing
 - d. Program approval or disapproval shall be made in writing by the ICEMS agency to the requesting training program within a reasonable period of time after receipt of all required documentation.
 - e. ICEMS agency shall establish the effective date of program approval in writing upon the satisfactory documentation of compliance with all program requirements. Program approval shall be for four years following the effective date of approval, and may be renewed every four years, subject to the procedure for program approval specified in Section B above.
 - f. All approved public safety first aid training programs shall be subject to periodic review, including, but not limited to:
 1. Periodic review of all program materials
 2. Periodic on-site evaluation by ICEMS agency
 - g. All approved training programs shall notify ICEMS agency in writing in advance when possible, and in all cases, within 30 days of any change in address, phone number, contact person, course content, hours of instruction, or program director.
 - h. Each training program provider shall maintain a record of the names of trainees and the date(s) on which training courses have been completed for at least four years. Such training records shall be made available for inspection by ICEMS agency upon request.
 - i. Noncompliance with any criterion required for program approval, use of any unqualified teaching personnel, or noncompliance with any other applicable provision of the above may result in withdrawal, suspension, or revocation of program approval by ICEMS agency, subject to the provision that an approved public safety first aid program shall have a reasonable opportunity to comply with these regulations. In no case shall the time exceed 60 calendar days from the date of receipt of the notification of noncompliance.
 - j. Programs that include training on the optional skills listed in California Code of Regulations, Title 22, Division 9, Section 100019 shall also meet the following requirements:
 1. Two hours of additional training shall be completed for each optional skill taught, to include demonstration of competency in the skill(s) to be performed.
 2. Instructors shall be approved by ICEMS agency prior to instruction, and be able to show competency in:
 - a. The medications or skills being taught
 - b. Adult teaching methods
 3. To be authorized to instruct public safety personnel on the use of oxygen, oropharyngeal airway (OPA), and nasopharyngeal airway (NPA), an instructor shall be either:

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- a. An Emergency Medical Technician (EMT) certified in the State of California
 - b. A paramedic licensed in the State of California
 - c. A registered nurse currently licensed in the State of California
 - d. A currently licensed physician
4. To be authorized to instruct public safety personnel on the use of Naloxone, Atropine/Pralidoxime, and Epinephrine Autoinjector, an instructor shall be either:
- a. A paramedic licensed in the State of California
 - b. A registered nurse currently licensed in the State of California
 - c. A currently licensed physician

Please reference the online form for *****Public Safety First Aid Training Program*****

APPROVED:

SIGNATURE ON FILE – DATE

Katherine Staats, MD FACEP
EMS Medical Director

DRAFT